



King William County
Est. 1702

Board of Supervisors

County Administrator

William L. Hodges, First District
Travis J. Moskalski, Second District
Stephen K. Greenwood, Third District
C. Stewart Garber, Jr., Fourth District
Edwin H. Moren, Jr., Fifth District

TO: King William County Board of Supervisors

FROM: Bobbie H. Tassinari, County Administrator

RE: County Administrator's **REVISED** Recommended Operating and Capital Budget FY 2021

DATE: March 26, 2020

INTRODUCTION

The original Recommended Budget was developed over several months and involved input from County staff and external agencies. The original proposed budget addressed capital needs, additional staff, and funding for departmental activities as identified through the budget process. With the impact of COVID 19 already being felt locally, at the State level, and throughout the Country I have revised my revenue projections to address a potential downturn in the economy. I have also revised by recommendations for additional staff, operating funds and capital expenditures. The total General Fund budget originally proposed was projected at \$27,182,641. To address current economic factors, I have revised the FY 2021 budget level to \$25,853,343, or a \$278,206 increase over the FY 2020 base adopted budget. The General Fund is the primary fund for the majority of County operations. Where operational costs can be supported in revenue generating funds (i.e. Parks and Recreation, Water, etc.) those expenditures have been allocated to those funds. The budget document also includes recommendations for the following operating funds: Social Services, Regional Animal Shelter, EMS Billing, Parks and Recreation Program, Water, Sewer, Debt Service and Special Revenues.

This document includes recommendations for the County's capital budget for FY 2021, along with a recommended Capital Plan for FY 2021–FY 2025. The revised capital budget continues to address maintenance, equipment, and technology needs though not to the degree originally planned. Projects that are not critical have been moved to future fiscal years.

OVERVIEW OF BUDGET RECOMMENDATIONS

The Recommended Budget incorporates the projected 1-2% increase in projected annual revenues in some categories though does anticipate a decrease in others. The budget also includes projections in



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revenue impacted by the reassessment at the 1% rate of increase. External agencies requests have been primarily level funded with a few exceptions. Changes included in the revised FY 2021 recommended budget were carefully balanced between items that are necessary to provide adequate services to the community and pressures to reduce costs and ease the tax burden on residents. Major items include:

- Retention of the established tax rate of \$0.86 per one hundred in assessed valuation. The breakdown between County \$0.38/\$100, KWCPs \$0.48/\$100, and Town of West Point \$0.38/\$100 would remain unchanged. Calendar Year 2020 rates will impact the first half of the revenue collected in FY2021. Though the Board of Supervisors will not vote on the Calendar Year 2021 tax levy rates until April 2021, I have incorporated the second half of projected revenue at the \$0.73/\$100 rate. With the breakdown between County/Town of West Point \$0.35/\$100 and the KWCPs at \$0.38/\$100.
- No changes to the land use exemption program.
- King William County Public Schools requested an increase in operational support from the County in the amount of \$911,140 though the recommendation will be to decrease the level of funding from the FY 2020 level until such time as the economy improves. The Restricted General Fund balance identified each October via the Split Levy Reconciliation may be an avenue for the Board to address some additional operational needs.
- King William County Public Schools requested support from the County for capital expenditures in the amount of \$1,928,340 though the recommendation is not to fund at this level. The Restricted General Fund balance identified each October via the Split Levy Reconciliation may be an avenue for the Schools to address some Capital needs.
- No new staff positions or merit is recommended in the FY 2021 budget.
- Fund the Fire and EMS Department at a more appropriate level that addresses costs of personnel and coverage as well as operation and equipment needs.

MAJOR OPERATING EXPENDITURE HIGHLIGHTS

King William County Public Schools

Funding for the King William County Public Schools operations and debt service represents 43% of the General Fund for FY 2021. The recommended operational transfer for King William County Public Schools is \$9,549,802. Funding for School debt totals \$1,578,306. Total funds committed to the School for FY 2021 is \$11,128,108 or a 4.3% decrease from the prior year. This impact to the operational budget can be mitigated if the Board of Supervisors determines utilizing the balance in the Restricted General Fund be



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utilized. The King William County Public Schools debt service is managed and payments made by the County. The Recommended Budget includes no funding for additional programs, staff or raises.

Funding requested by the King William County Public Schools for Capital Improvements was \$1,923,340. Due to the constraints of funding sources for the Schools, the Board of Supervisors may want to consider the split levy year-end balance reconciled in October of each year that is Restricted for School use. These may be funds that can be identified for capital support.

The local composite index for King William County Public Schools increased to .3407 from .3282 for fiscal years 2020-2022. This resulted in a decrease in state funding of approximately \$189,248.

Debt Service

The total recommended transfer to the Debt Service Fund in FY 2021 is \$2,740,571. The County has paid off and or refinanced several long-term debts over the past two fiscal years reducing the number of current loans to twelve (12) for both the County and Schools. Of those twelve loans, one small loan (under \$500,000) will be paid off within the next two fiscal years. The County portion of debt service is \$1,162,265 and the Schools portion \$1,578,306.

Employee Compensation and Benefits

Merit Raises – The original recommendation was to provide a 1 1/2% increases for staff dependent upon their annual performance evaluation. This is no longer being recommended.

Health Insurance - The County Administrator's Recommended Budget for FY2021 includes a 4.8% increase to the health coverage plan. The increase would be proportionally shared by both the Employee and the Employer. The County will continue to offer the Key Advantage 250 and 500 Plans.

Reflected below is a breakdown of employer and employee contributions to the County's health plan projected in FY2021:



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PROPOSED FY2021 PLANS AND COVERAGE

King William County FY2021 Preliminary Health Insurance Premiums - Monthly Cost	Plan Type	Employee	Employer	Total	Percentage Covered by Employee	Number on the Plan
Subscriber	High - Key Advantage 250	\$ 234.12	\$ 760.43	\$ 994.55	23.5%	5
Subscriber +1		\$ 846.53	\$ 993.76	\$ 1,840.29	46.0%	0
Family		\$ 1,235.09	\$ 1,449.89	\$ 2,684.98	46.0%	1
Subscriber	Low - Key Advantage 500	\$ 81.49	\$ 823.98	\$ 905.47	9.0%	66
Subscriber +1		\$ 519.16	\$ 1,155.55	\$ 1,674.70	31.0%	10
Family		\$ 757.95	\$ 1,687.04	\$ 2,444.98	31.0%	12
*Includes new positions						

Virginia Retirement System - The County's total contribution rate under the Virginia Retirement System for the FY 2020-2021 biennium decreased from 8.484% to 8.09%. This rate usually does not change until the end of the biennium. Due to the Fire and EMS Department staff the County requested an actuarial study to determine our updated rate. The end result actually provided the County with a reduction in the overall rate. There are three plans offered to our employees based on date of hire. Plan 1 and Plan 2 employees receive a defined contribution benefit that has remained relatively unchanged. All non-sworn County employees hired on or after January 1, 2014, are required to enroll in an alternative retirement plan that is a hybrid between the current defined-benefit pension model and a deferred-compensation model.

Employees who are required to join the new hybrid plan will also be granted short-term disability with benefits mandated by the Code of Virginia including a long-term disability insurance product that will replace the current VRS disability retirement program. The County will be charged an additional 0.60% of covered payroll for the long-term disability benefit. Plan 1 and Plan 2 employees have this benefit through the Virginia Retirement System which is included in the normal rate.

All County employees are provided a short-term and long-term disability plan. The actual benefit received by the employee is restricted to 90 days for the short-term plan. The Short-Term Disability Pool does not pay out for the first 30 days and pays 60% of the base salary from day 31-90. Employees may supplement the first 30 days and 40% with the annual/sick leave accruals and see support from the County's Sick Leave Pool. Upon continuation of the disability the long-term plan then takes effect.



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Fire and Rescue Services

The FY2021 budget includes career staff; vacant Chief of Fire and EMS that is currently being filled with an interim Chief, nine (9) Fire Medics, and Part-time hourly ALS and BLS employees. The department had requested three new Fire Medic positions and a full-time Battalion Chief of Administration. The position requests are not being recommended for funding at this time. This department partners with and supports the existing volunteer service level within the County. The County departmental staff are based at Station One, 7936 Richmond-Tappahannock Hwy. Annual costs associated with Station One and personnel, both paid and volunteer, are addressed through General Fund monies and existing budgeted EMS billing revenue. In the past Fiscal Year General Fund monies were redirected from KWVFR and Mattaponi financial contributions to the County's department.

Middle Peninsula Regional Jail

King William County is a member jurisdiction, along with the Counties of Essex, King & Queen, Mathews, and Middlesex of the Middle Peninsula Regional Jail. Costs to operate the Regional Jail are generally based upon the prisoner days assigned to the County compared to the prisoner days assigned to the other four jurisdictions. Prisoner days are assigned based upon the location of the offending incident that led to the detention, as opposed to the home address of an offender. The most recent *Jail Cost Report* prepared by the State Compensation Board (Fiscal 2018) shows operating costs of \$73.27 per inmate per day at the Middle Peninsula Regional Jail, below the statewide average of \$87.20. The Middle Peninsula Regional Jail reflects the fifth lowest costs within the Eastern Region of all 16 facilities.

<https://www.scb.virginia.gov/docs/fy18jailcostreport.pdf>

The total amount allocated for local funding in the Regional Jail budget is projected to decrease in FY2021 but the recommendation is to budget higher than the estimate provided by the organization of \$851,313.

Middle Peninsula Regional Jail	Adopted Budget	Actual Expenditures
FY 2014	\$836,138	\$692,105
FY 2015	\$686,599	\$918,656
FY 2016	\$973,010	\$745,678
FY 2017	\$915,000	\$1,045,855
FY 2018	\$1,045,850	\$1,020,377
FY 2019	\$1,060,000	\$882,631
FY2020	\$903,209	\$592,021*

*Payments to date through 3rd quarter.



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Staffing Adjustments

The County Administrator and staff developed a Classification and Compensation Plan approved by the Board of Supervisors in February 2020. Pay adjustments were approved as part of the FY 2021 budget at that time. Those employees impacted by the new pay bands will be addressed as of July 1, 2021. No other pay adjustments are recommended at this time.

Outside Agency Funding

Joint Governmental Entities – The majority of joint governmental entities is listed below. The recommendation is to fund at the level requested.

- Three Rivers Health District – King William County Health Department – Level funding of \$140,000
- Middle Peninsula Northern Neck Community Services Board – Level funding of \$60,325
- Pamunkey Regional Library – Increase from \$440,481 to \$456,835
- Middle Peninsula Regional Airport Authority – Level Funding \$30,000
- Three Rivers Soil and Water Conservation District – Level Funding \$5,000
- Middle Peninsula Planning District Commission - Decrease from \$35,437 to \$30,614

Other Outside Entities – The majority of outside entities are listed below. The recommendation is to maintain level funding,

- Bay Aging – Level Funding \$7,800
- LegalAid – Level Funding \$5,440
- Upper King William Senior Center – Level Funding \$1,600
- Bay Transit – Increase Funding from \$26,667 to \$26,934
- Rappahannock Community College – Increase from \$8,635 to \$8,808
- Arts Alive – Level Funding \$9,500
- Indian River Humane Society – Level Funding \$1,500



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REVENUES

Revenue Forecasts

The County has been fortunate that growth and development has continued to take place. Revenue collections through February reflected an increase in consumer activity though this has slowed with the COVID-19. With the projected decrease in Sales Tax revenue, BPOL, and Meal Tax and the leveling of other revenue categories I am projecting either lower or level funding in most categories. Revenue projections are created using the Commissioner of Revenue's input, historical trends and legislative and/or regulatory requirements. In addition, the revenue projections are now incorporating a projected downturn in consumer confidence in the market.

Real Estate Tax

The County Administrator's Recommended Budget recommends no changes to the real property tax rate of \$0.86 per hundred. The County has successfully reduced the tax rate by \$0.08 over the past four calendar years. The recommendation is to maintain the tax rate at \$0.86 per one hundred for the 2020 calendar year.

Personal Property Tax

The County Administrator's Recommended Budget shows an increase in revenue for Personal Property Tax for a recommended total of \$4,094,671. Though this is an anticipated increase the rate of increase is projected at a lower level. The rate is proposed to remain the same at \$3.65 per \$100 of assessed value for County residents and at \$1.65 per \$100 of assessed value for Town residents.

The Commissioner of the Revenue valuation method for personal property is assessed at the average trade in value. There is some fluctuation in personal property tax bills based on the division of the Personal Property Tax Relief Act money assigned to the County. Each year the percentage of PPTRA is determined and applied to the first \$20,000 of assessed value. The PPTRA percentage for FY 2020 is 35%. The amount received from the Commonwealth for PPTRA, \$1,204,131, does not change which is what drives the relief percentage to change based on the actual taxable values.

Meals Tax

The Recommended Budget includes a decrease in the projected level of revenue within this category. Our monitoring of monthly revenue in the current year shows collections have been tracking at the same level as last fiscal year though this is expected to decrease.



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Sales Tax

The Recommended Budget includes a decrease from the FY 2020 budget amount, for a total budget of \$1,315,002. The payment of sales tax due to KWCPs and the Town of West Point is calculated off the projected sales tax revenue. Sales tax revenue is received two months after collections so we see a delayed impact.

State Revenue

The General Fund receives revenues from the Commonwealth of Virginia which are projected to total approximately \$3,087,816 in Fiscal 2021. The three broad categories of revenue are: Shared Expenses for Constitutional Officers; Categorical Aid for Wireless E-911, Recordation Tax, other grant items; and Non-Categorical Aid from the Communications Sales Tax and Personal Property Tax Relief.

Revenue from Shared Expenses for Constitutional Officers is projected to total \$1,370,885 in Fiscal 2021; staff will monitor any adjustments that need to be made after budget deliberations for the Commonwealth are complete.

CAPITAL IMPROVEMENTS PLAN – HIGHLIGHTS OF MAJOR PROJECTS REQUESTS

King William Fire and EMS Equipment Replacement for County Department - \$80,000

Funding to assist County in Fire and EMS equipment - \$30,000.

Funding to match RSAF Grant to procure new fire engine - \$50,000.

Information Technology Upgrades - \$155,000

Funds to purchase routers, servers, etc. - \$25,000.

Fund to purchase mobile computers (tough books) in patrol cars for Sheriff's Office - \$130,000.

Motorola Radio Coverage Upgrade - \$4,517,800

Funds appropriated to draw from Bank of America lease purchase loan to Motorola for upgrade - \$4,517,800.

Facilities - \$150,000

Funds to address needed repairs in McAlister Building and Courthouse Building - \$20,000.

Funds to address renovations to 360 Complex Building - \$30,000 County/\$100,000 State.



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Funding sources for these capital expenditures will be drawn from the most appropriate source; General Fund, Revenue Generating Funds such as Water, Sewer, Parks and Recreation, RAS, etc.

ABOUT THIS DOCUMENT

This document represents many hours of hard work by the County staff, Constitutional Officers, regional governmental partners, and others. This transmittal letter is intended to be an introduction, overview, and summary of the many recommendations and policy choices included in the Recommended Budget. Though the original recommended budget has been tabled due to the COVID 19 impact to the economy the revised budget being proposed addresses both the needs of the County and schools operations. The revision made to the recommended budget is to be proactive and address citizen concerns.

Staff looks forward to the review process with the Board of Supervisors. We are happy to answer any questions you may have, and welcome changes that implement your policy priorities.

Attachment(s):

Capital Plan FY 2021 – FY 2025

GENERAL FUND REVENUE SUMMARY

FY 2021 COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Description	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Adopted	FY21 Recommended	FY20 to FY21
REAL PROPERTY	12,358,198	12,207,713	11,988,408	12,382,831	12,465,597	1%
SALES TAX	1,231,215	1,287,477	1,389,581	1,347,820	1,315,002	-2%
MEAL TAX	343,765	397,017	400,794	420,000	225,000	-46%
MACHINERY AND TOOLS	1,547,493	1,658,060	1,721,401	1,716,819	1,955,791	14%
CONSUMER UTILITY	231,786	220,617	255,977	220,000	220,000	0%
PERMITS AND FEES	326,668	367,724	321,688	320,750	312,000	-3%
OTHER	1,824,259	1,969,782	2,104,247	1,865,400	1,778,650	-5%
PERSONAL PROPERTY	2,905,191	3,392,568	3,621,378	3,628,410	4,190,987	16%
BUSINESS LICENSE	375,657	418,850	451,190	375,000	372,500	-1%
FUND BALANCE	-	-	-	260,391	-	-100%
OTHER STATE AID	458,831	473,724	492,992	493,500	442,800	-10%
COMPENSATION BOARD	1,241,404	1,288,351	1,287,819	1,340,085	1,370,885	2%
PPTRA	1,204,131	1,204,131	1,204,131	1,204,131	1,204,131	0%
TOTAL	\$ 24,048,598	\$ 24,886,014	\$ 25,239,607	\$ 25,575,137	\$ 25,853,343	1%

*The totals may vary fluctuate from Budget Print out due to date selected for printing, budget amendments and adjusting entries

GENERAL FUND EXPENDITURES SUMMARY
FY 2021 COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Description	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Adopted	FY21 Recommended	FY20 to FY21
BOARD OF SUPERVISORS	80,123	79,627	80,636	80,042	84,017	3,975.00
COUNTY ADMINISTRATOR	272,487	292,943	211,020	223,011	242,354	19,343.00
FINANCE DEPARTMENT	399,884	348,358	444,762	415,829	490,516	74,687.00
INFORMATION TECHNOLOGY SVC	19,543	79,107	147,836	116,132	175,795	59,663.00
LEGAL SERVICES (County Attorney)	76,061	88,893	71,168	77,805	240,000	162,195.00
COMMISSIONER OF THE REVENUE	240,100	275,918	276,461	288,049	289,855	1,806.00
BOARD OF REAL ESTATE ASSESSORS (Reassessment Service)	-	532	91,426	108,046	-	(108,046.00)
TREASURER	227,496	251,042	232,888	271,771	283,890	12,119.00
BOARD OF ELECTIONS	45,108	41,381	48,858	60,763	66,171	5,408.00
GENERAL REGISTRAR	101,985	95,651	108,936	130,160	146,012	15,852.00
COURTS (Circuit Court, Gen Dist Court, Juv Dom Rel Court)	37,700	32,191	35,669	50,072	48,582	(1,490.00)
CLERK OF THE CIRCUIT COURT	249,549	279,024	273,595	303,837	331,120	27,283.00
COMMONWEALTH'S ATTORNEY	226,937	325,060	320,602	336,925	323,527	(13,398.00)
SHERIFF'S OFFICE	1,652,936	1,617,624	1,761,195	1,944,994	2,051,138	106,144.00
EMERGENCY COMMUNICATIONS (E-911)	682,396	697,065	694,756	790,952	790,447	(505.00)
WEST POINT PD&TOWN MOTOROLA RADIO SERVICE	46,768	45,450	46,179	40,000	50,501	10,501.00
ANIMAL CONTROL	116,740	112,255	94,047	141,780	162,519	20,739.00
MEDICAL EXAMINER	160	260	100	300	300	-
FIRE AND EMERGENCY SERVICES	168,429	183,025	515,565	738,886	1,315,442	576,556
VOLUNTEER FIRE PROGRAMS (Life Care)	250,540	254,634	22,639	-	-	-
KING WILLIAM VOLUNTEER FIRE	161,662	161,362	137,606	-	-	-
WEST POINT VOLUNTEER	212,185	254,963	336,191	337,655	354,029	16,374.00
MANGOICK VOLUNTEER FIRE	133,396	149,024	133,377	135,636	151,197	15,561.00
WALKERTON VOLUNTEER FIRE	61,949	61,312	61,665	61,665	62,992	1,327.00
MATTAPONI VOLUNTEER RESCUE	77,515	77,047	55,706	-	-	-
FIRE SUPPORT SERVICES (MedFlight, Peninsula EMS Council, Dept of Forestry)	11,388	11,847	12,511	12,460	12,802	342.00
CORRECTION & DETENTION (Adult, Pre-trial, Juvenile)	1,146,561	1,061,958	942,148	982,905	921,771	(61,134)
JD & R COURT SERVICES UNIT	7,859	7,283	7,682	8,630	8,160	(470)
BUILDING AND DEVELOPMENT SERVICES	152,104	160,177	177,564	187,571	188,104	533
VPPSA REFUSE COLLECTION	574,531	536,180	613,654	619,989	643,963	23,974
VPPSA REFUSE DISPOSAL	270,104	289,748	251,861	259,692	247,648	(12,044)
VPPSA VEH MAINT FACILITY-5 YR COMMITMENT STARTING FY 2021	-	-	-	-	26,120	26,120
LITTER PREVENTION GRANT	-	6,038	1,919	5,000	5,000	-
GENERAL PROPERTIES	718,883	727,381	765,167	716,623	792,915	76,292
HEALTH DEPARTMENT	138,214	135,811	140,000	140,000	140,000	-
CONTRIBUTIONS (Outside Agencies, CSB, Library, Reg Airport, SWCD)	542,191	526,890	570,190	597,247	614,041	16,794
PARKS AND RECREATION ADMINISTRATION	153,507	205,489	219,001	239,072	149,047	(90,025)
PLANNING AND ZONING	288,022	282,591	370,999	511,881	467,639	(44,242)
ECONOMIC DEVELOPMENT & TOURISM	5,300	6,384	6,228	53,772	30,000	(23,772)

Description	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Adopted	FY21 Recommended	FY20 to FY21
COOPERATIVE EXTENSION	32,143	16,818	23,776	41,936	41,936	-
NON DEPARTMENTAL (Contingency, Tax Levy, etc.)	493,358	1,023,595	735,515	710,193	560,805	(149,388)
TRANSFERS - GENERAL FUND	12,471,088	13,178,913	18,558,401	13,858,879	13,342,988	(515,891)
TOTAL	\$ 22,546,902	\$ 23,980,851	\$ 29,599,499	\$ 25,600,160	\$ 25,853,343	253,183
INCREASE/DECREASE OVER PRIOR YEAR		6.36%	23.43%	-13.51%	0.99%	

*The totals may vary fluctuate from Budget Print out due to date selected for printing, budget amendments and adjusting entries

BOARD OF SUPERVISORS

The Board of Supervisors is an elected body of five members representing King William County's five magisterial districts. The Board enacts ordinances and establishes policies in accordance with the desires of County residents as well as with applicable state and federal laws. The Board holds regularly scheduled meetings throughout the year to evaluate and address issues relating to improving the quality of life in King William County. The Board is committed to addressing County issues in the most cost-effective manner possible and, through public hearings and comment sessions, affording citizens the opportunity to participate in their decision-making process. Meeting schedules, agendas, minutes, and other information about the Board of Supervisors are available on the County's website.

BUDGET SUMMARY

BOARD OF SUPERVISORS

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 toFY 21
Salaries & Wages	\$ 51,200	\$ 51,200	\$ 51,200	\$ 51,200	0.00%
Employee Benefits	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,917	0.00%
Purchased Services	\$ 9,090	\$ 12,643	\$ 9,000	\$ 13,000	44.44%
Util, Comm, Rentals, Etc.	\$ 7,865	\$ 7,960	\$ 7,975	\$ 8,000	0.31%
Travel & Training	\$ 3,037	\$ 3,266	\$ 3,250	\$ 3,250	0.00%
Dues & Association Memberships	\$ 3,992	\$ -	\$ 4,000	\$ 4,000	0.00%
Materials & Supplies	\$ 526	\$ 1,650	\$ 700	\$ 650	-7.14%
Total Expenditure	\$ 79,627	\$ 80,636	\$ 80,042	\$ 84,017	4.97%

COUNTY ADMINISTRATOR

County Administration seeks continual improvement in the operations of County government and the services it provides. The primary objective of the Department is to efficiently meet the needs of County citizens. Administration advises members of the Board of Supervisors, recommends policies, and sets priorities to provide the highest possible quality of life to County citizens. County Administration ensures compliance with applicable laws and ordinances, from all levels of government, and maintains open communication with the community.

The County Administrator also serves as Clerk to the Board of Supervisors and with staff provides support for Board of Supervisors meetings, including all logistics associated with the meetings, advertising of public hearings, coordinating recognitions, and preparing resolutions and minutes. The Deputy Clerk coordinates Board of Supervisor attendance at special events. The Clerk's office responds to inquiries from both internal and external customers regarding actions and official records of the Board of Supervisors, which may involve extensive research of archived minutes and packets. The office continuously updates archived materials as meetings occur and minutes are approved.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
County Administrator	3	2	3	2

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

COUNTY ADMINISTRATOR

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 201,601	\$ 159,432	\$ 161,625	\$ 169,625	4.95%
Employee Benefits	\$ 59,144	\$ 37,844	\$ 38,379	\$ 51,449	34.06%
Purchased Services	\$ 10,288	\$ 2,794	\$ 10,557	\$ 2,350	-77.74%
Util, Comm, Rentals, Etc.	\$ 4,237	\$ 3,728	\$ 4,250	\$ 3,780	-11.06%
Travel & Training	\$ 5,082	\$ 5,313	\$ 5,250	\$ 8,000	52.38%
Dues & Association Memberships	\$ 450	\$ 855	\$ 450	\$ 450	0.00%
Materials & Supplies	\$ 12,141	\$ 1,054	\$ 2,500	\$ 6,700	168.00%
Total Expenditure	\$ 292,943	\$ 211,020	\$ 223,011	\$ 242,354	8.67%

FINANCIAL SERVICES DEPARTMENT

The Financial Services Department provides services in budgeting, accounting, financial services, utility connections and billings, payroll and human resources. The department provides financial guidance to the County Administrator, Board of Supervisors, County departments, and various other partners and organizations. The Department develops the annual Operating Budget, Comprehensive Annual Financial Report (CAFR) and multi-year Capital Improvement Plan (CIP). The Financial Services Department performs research and analysis for special projects, evaluates the fiscal impact of state legislative issues, and manages the County's debt program, which includes planning the County's issuance of debt and recommending projects for debt financing.

The Financial Services Department provides financial services to the County, including schools, and related organizations while ensuring compliance with legal, regulatory, and professional requirements. The Department administers accounts payable, payroll, financial record keeping and reporting, accounts receivable, fiscal agent administration, and administrative services.

Responsibilities included under the human resources program function include administering employee benefits (health/dental care, multiple leave programs, disability, retirement, retiree healthcare); compensation; and HR information and records. The Financial Services Department is responsible for maintaining the County Personnel Policy as well as the classification and compensation plan.

The Financial Services Department also coordinates information technology services and provides procurement services, information, and guidance for County departments.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Financial Services Department	4	4	4	5

Future Personnel Needs

- Due to the numerous ongoing projects (i.e. implementation of Financial Software, Assessor software, and Motorola project), the Special Projects Assistant position that was reporting to County Administrator will become part of the Financial Services Department. This position works closely with the Director of Financial Services resulting from these projects.

BUDGET SUMMARY**FINANCIAL SERVICES**

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 179,278	\$ 230,937	\$ 229,850	\$ 277,840	20.88%
Employee Benefits	\$ 50,370	\$ 95,954	\$ 89,749	\$ 128,329	42.99%
Purchased Services	\$ 107,134	\$ 103,779	\$ 88,880	\$ 73,707	-17.07%
Util, Comm, Rentals, Etc.	\$ 2,595	\$ 731	\$ 400	\$ 2,500	525.00%
Travel & Training	\$ 1,183	\$ 9,040	\$ 2,000	\$ 2,500	25.00%
Dues & Association Memberships	\$ 1,738	\$ 2,030	\$ 1,500	\$ 1,440	-4.00%
Materials & Supplies	\$ 6,060	\$ 2,291	\$ 3,450	\$ 4,200	21.74%
Total Expenditure	\$ 348,358	\$ 444,762	\$ 415,829	\$ 490,516	17.96%

INTERNAL SERVICES

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ -	\$ -	\$ -	\$ 64,984	-
Employee Benefits	\$ -	\$ -	\$ -	\$ 20,987	-
Purchased Services	\$ 50,709	\$ 124,070	\$ 109,132	\$ 82,844	-24.09%
Util, Comm, Rentals, Etc.	\$ -	\$ -	\$ -	\$ 480	-
Travel & Training	\$ -	\$ 2,981	\$ 500	\$ 1,000	100.00%
Dues & Association Memberships	\$ -	\$ -	\$ -	\$ -	-
Materials & Supplies	\$ 28,398	\$ 20,785	\$ 6,500	\$ 5,500	-15.38%
Total Expenditure	\$ 79,107	\$ 147,837	\$ 116,132	\$ 175,795	51.38%

LEGAL SERVICES - County Attorney

The County Attorney is a contractual agreement with Sands Anderson PC. The Firm provides professional, ethical, and timely legal representation in order to successfully defend the legal interests of and protect the legal health of the County. The County Attorney provides legal representation and advice to the Board of Supervisors, County Administrator, County employees, and various boards and commissions.

BUDGET SUMMARY

COUNTY ATTORNEY

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Purchased Services	\$ 88,741	\$ 70,944	\$ 77,500	\$ 240,000	209.68%
Util, Comm, Rentals, Etc.	\$ 152	\$ 224	\$ 305	\$ -	-100.00%
Total Expenditure	\$ 88,893	\$ 71,168	\$ 77,805	\$ 240,000	208.46%

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue (COR) is a constitutional officer elected by County citizens every four years. The Commissioner of the Revenue's Office is responsible for administering and assessing Personal Property, Real Estate, Business License & Excise Taxes (meals tax). For the Commonwealth, Commissioners assist in State Income Tax processing and Bank Franchise Tax. The department also is responsible for administering non-revenue generating programs such as the Land Use program, Elderly and Disabled Persons Tax Relief program and Disabled Veterans Real Estate Tax Exemption program. The staff coordinates with the County Administrator's Office with the reassessments that are performed every four years and assesses new construction in between reassessments.

PERSONNEL SUMMARY

	FY2018 Full Time Equivalents	FY2019 Full Time Equivalents	FY2020 Full Time Equivalents	FY2021 Full Time Equivalents Recommended
Commissioner of Revenue	4	4	4	4

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

COMMISSIONER OF REVENUE

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 183,197	\$ 189,580	\$ 194,307	\$ 193,394	-0.47%
Employee Benefits	\$ 73,040	\$ 71,417	\$ 75,712	\$ 77,305	2.10%
Purchased Services	\$ 8,302	\$ 4,110	\$ 5,020	\$ 950	-81.08%
Util, Comm, Rentals, Etc.	\$ 4,531	\$ 4,178	\$ 5,050	\$ 10,954	116.91%
Travel & Training	\$ 3,450	\$ 1,483	\$ 3,450	\$ 1,000	-71.01%
Dues & Association Memberships	\$ 708	\$ 1,025	\$ 1,330	\$ 1,330	0.00%
Materials & Supplies	\$ 2,690	\$ 4,668	\$ 3,180	\$ 4,922	54.78%
Total Expenditure	\$ 275,918	\$ 276,461	\$ 288,049	\$ 289,855	0.63%
Revenue					
Compensation Board	\$ 94,216	\$ 94,476	\$ 97,509	\$ 97,980	0.48%
Total Revenue	\$ 94,216	\$ 94,476	\$ 97,509	\$ 97,980	0.48%
Percent Recovery	34.15%	34.17%	33.85%	33.80%	

TREASURER

The Treasurer is a constitutional officer elected by County citizens every four years. The Treasurer's Office is responsible for collecting, submitting and balancing the State income, estimated, and Court fees, fines and taxes. In addition to these duties paid by the State, the Treasurer's Office also provides many services for King William County including mailing bills (handled by a contracted service) and collecting all local taxes. Collection services of past due monies owed King William County is accomplished through methods including warrants-in-debt, DMV stops, wage and bank liens and debt-in-equity sales. The Treasurer's Office handles all banking accounts for the County. All monies due the County are processed through this office.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Treasurer	3	3.5	4	4

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

TREASURER

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 160,801	\$ 161,956	\$ 176,682	\$ 195,894	10.87%
Employee Benefits	\$ 39,254	\$ 37,042	\$ 39,009	\$ 43,949	12.66%
Purchased Services	\$ 31,870	\$ 16,889	\$ 32,650	\$ 26,747	-18.08%
Util, Comm, Rentals, Etc.	\$ 14,306	\$ 12,710	\$ 18,130	\$ 12,400	-31.61%
Travel & Training	\$ 1,349	\$ 1,799	\$ 1,500	\$ 1,800	20.00%
Dues & Association Memberships	\$ 1,260	\$ 510	\$ 1,300	\$ 500	-61.54%
Materials & Supplies	\$ 2,202	\$ 1,983	\$ 2,500	\$ 2,600	4.00%
Total Expenditure	\$ 251,042	\$ 232,889	\$ 271,771	\$ 283,890	4.46%
Revenue					
Compensation Board	\$ 80,132	\$ 79,980	\$ 83,506	\$ 92,235	10.45%
Total Revenue	\$ 80,132	\$ 79,980	\$ 83,506	\$ 92,235	10.45%
Percent Recovery	31.92%	34.34%	30.73%	32.49%	

BOARD OF ELECTIONS AND GENERAL REGISTRAR

The Registrar's Office functions under the Electoral Board and implements the election laws of the Commonwealth of Virginia. The Electoral Board is a three (3) member Board appointed by the Circuit Court to administer the election laws and other regulations promulgated by the State Board of Elections. The Electoral Board appoints the General Registrar, election officials and voting machine custodians. Primary functions of the Registrar are to accept statewide voter registration applications and to maintain records of such residents pursuant to State Law. The Electoral Board accepts Campaign Finance Disclosure Reports from candidates who run for positions within the County. These reports are maintained for public inspection along with other election records from previous elections. The Electoral Board also supervises the elections to verify compliance with the law and verifies the results to the State Board of Elections.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Registrar	3	3	2.5	2.5

Future Personnel Needs

- Requesting a 2% increase to the General Registrar's annual salary.

BUDGET SUMMARY

ELECTORAL BOARD

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 17,127	\$ 16,893	\$ 22,000	\$ 25,000	13.64%
Employee Benefits	\$ 620	\$ 754	\$ 1,733	\$ 1,991	14.89%
Purchased Services	\$ 19,426	\$ 26,337	\$ 30,750	\$ 33,200	7.97%
Util, Comm, Rentals, Etc.	\$ 900	\$ 450	\$ 1,350	\$ 1,050	-22.22%
Travel & Training	\$ 1,734	\$ 2,202	\$ 2,300	\$ 2,300	0.00%
Dues & Association Memberships	\$ 180	\$ 180	\$ 180	\$ 180	0.00%
Materials & Supplies	\$ 1,394	\$ 2,042	\$ 2,450	\$ 2,450	0.00%
Total Expenditure	\$ 41,381	\$ 48,858	\$ 60,763	\$ 66,171	8.90%

BUDGET SUMMARY (CONT'D) – BOARD OF ELECTIONS AND GENERAL REGISTRAR

REGISTRAR

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 68,381	\$ 77,451	\$ 94,071	\$ 94,071	0.00%
Employee Benefits	\$ 21,049	\$ 24,713	\$ 28,959	\$ 45,561	57.33%
Purchased Services	\$ 279	\$ 211	\$ 750	\$ 750	0.00%
Util, Comm, Rentals, Etc.	\$ 1,896	\$ 2,809	\$ 1,750	\$ 1,750	0.00%
Travel & Training	\$ 1,157	\$ 748	\$ 1,750	\$ 1,000	-42.86%
Dues & Association Memberships	\$ 170	\$ 180	\$ 180	\$ 180	0.00%
Materials & Supplies	\$ 2,719	\$ 2,825	\$ 2,700	\$ 2,700	0.00%
Total Expenditure	\$ 95,651	\$ 108,937	\$ 130,160	\$ 146,012	12.18%
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Compensation Board	\$ 37,340	\$ 37,500	\$ 38,760	\$ 39,847	2.80%
Total Revenue	\$ 37,340	\$ 37,500	\$ 38,760	\$ 39,847	2.80%
Percent Recovery	39.04%	34.42%	29.78%	27.29%	

KING WILLIAM COUNTY COURT SYSTEM

Circuit Court

The Circuit Court of King William is a trial court of general jurisdiction, which has authority to try both civil and criminal cases. The Supreme Court of Virginia establishes the rules of practice and procedures for the Circuit Court. The Circuit Court Judge is appointed to an eight-year term by the General Assembly. The Circuit Court has appellate jurisdiction over all appeals from the General District Court and Juvenile & Domestic Relations Court. These cases are heard from the beginning as though there has been no prior trial. A final judgment of the Circuit Court may be appealed to the Virginia Court of Appeals or the Supreme Court of Virginia, depending on the nature of the case.

The Circuit Court appoints the following: jury commissioners, grand jurors, special police officers, Board of Zoning Appeals, Electoral Board, Courthouse Committee, Commissioner of Chancery, Marriage Commissioners, and others as provided by the Code of Virginia.

General District Court

The General District Court is responsible for the adjudication of traffic, criminal, and civil courts as well as mental commitments, protective orders, bond hearings, pre-trials, and preliminary hearings. The General District Clerk's Office is responsible for the execution of all court ordered subsequent actions, such as DMV suspensions, writs, evictions, dispositions, show-causes, and bond forfeitures.

Juvenile Domestic Relations Court

The Juvenile and Domestic Relations Court (JDR) hears cases involving juvenile traffic, delinquency, custody, visitation, status offenses, adult misdemeanors, felonies, civil and criminal support, and spousal and family abuse petitions. The primary focus of the JDR is the administration of justice, child welfare, public safety, and service to the citizens of King William County.

BUDGET SUMMARY

CIRCUIT COURT

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Purchased Services	\$ 19,773	\$ 23,376	\$ 28,490	\$ 25,850	-9.27%
Util, Comm, Rentals, Etc.	\$ 634	\$ 410	\$ 550	\$ 550	0.00%
Travel & Training	\$ -	\$ -	\$ -	\$ -	-
Dues & Association Memberships	\$ -	\$ -	\$ -	\$ -	-
Materials & Supplies	\$ 517	\$ 596	\$ 1,300	\$ 875	-32.69%
Total Expenditure	\$ 20,924	\$ 24,382	\$ 30,340	\$ 27,275	-10.10%

GENERAL DISTRICT COURT

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Purchased Services	\$ 1,933	\$ 2,400	\$ 4,750	\$ 4,000	-15.79%
Util, Comm, Rentals, Etc.	\$ 2,827	\$ 3,478	\$ 4,200	\$ 4,000	-4.76%
Travel & Training	\$ 164	\$ 216	\$ 575	\$ 1,500	-
Dues & Association Memberships	\$ 50	\$ 50	\$ 50	\$ 250	-
Materials & Supplies	\$ 608	\$ 491	\$ 400	\$ 800	100.00%
Total Expenditure	\$ 5,582	\$ 6,635	\$ 9,975	\$ 10,550	5.76%

JUVENILE AND DOMESTIC RELATIONS COURT

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Purchased Services	\$ 2,345	\$ 1,745	\$ 3,965	\$ 3,965	0.00%
Util, Comm, Rentals, Etc.	\$ 2,688	\$ 1,878	\$ 4,392	\$ 4,392	0.00%
Travel & Training	\$ -	\$ 131	\$ 750	\$ 1,750	-
Dues & Association Memberships	\$ 50	\$ -	\$ 50	\$ 50	-
Materials & Supplies	\$ 602	\$ 900	\$ 600	\$ 600	0.00%
Total Expenditure	\$ 5,685	\$ 4,654	\$ 9,757	\$ 10,757	10.25%

CLERK OF THE CIRCUIT COURT

The Circuit Court Clerk is an elected official responsible for the administration of the King William County Circuit Court for an eight-year term. The Clerk's administrative duties encompass judicial, non-judicial, and fiscal activities. The Clerk ensures that members of the judiciary are provided with administrative support for courtroom proceedings, including case-related information needed to conduct those proceedings. In criminal cases, the Clerk provides assistance to law enforcement, corrections officials, prosecutors and defense counsel, and issues arrest documents and other legal process to be served. The Clerk manages evidence admitted at trials, prepares records on appeal, and performs other functions as required by law. As the official repository of the Court, the Clerk's office is also responsible for the permanent retention of civil and criminal case records and for the dissemination of case-related information to various governmental entities, the legal community, the public, and the media.

On the non-judicial side, the Circuit Court Clerk serves as Probate Judge in admitting or denying wills to probate and in qualifying executors, administrators, and guardians. The Clerk also serves as the County Register of Deeds and is responsible for recording vital records and all land transactions. The Clerk is responsible for judgments, fictitious names, and marriage licenses.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Clerk of the Circuit Court	3	3.5	4	4

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

CLERK OF THE CIRCUIT COURT

	FY 18	FY 19	FY 20	FY 21	FY 20 to
Expenditures	ACTUAL	ACTUAL	ADOPTED	RECOMMENDED	FY 21
Salaries & Wages	\$ 190,088	\$ 191,230	\$ 198,759	\$ 210,653	5.98%
Employee Benefits	\$ 58,617	\$ 59,660	\$ 61,328	\$ 72,292	17.88%
Purchased Services	\$ 17,146	\$ 9,072	\$ 22,750	\$ 22,775	0.11%
Util, Comm, Rentals, Etc.	\$ 7,437	\$ 6,612	\$ 9,000	\$ 9,000	0.00%
Travel & Training	\$ -	\$ -	\$ -	\$ -	-
Dues & Association Memberships	\$ -	\$ 240	\$ 400	\$ 400	0.00%
Materials & Supplies	\$ 5,736	\$ 6,781	\$ 11,600	\$ 16,000	37.93%
Total Expenditure	\$ 279,024	\$ 273,595	\$ 303,837	\$ 331,120	8.98%
Revenue	FY 18	FY 19	FY 20	FY 21	FY 20 to
	ACTUAL	ACTUAL	ADOPTED	RECOMMENDED	FY 21
Compensation Board	\$ 191,399	\$ 190,985	\$ 198,282	\$ 198,575	0.15%
Total Revenue	\$ 191,399	\$ 190,985	\$ 198,282	\$ 198,575	0.15%
Percent Recovery	68.60%	69.81%	65.26%	59.97%	

OFFICE OF THE COMMONWEALTH'S ATTORNEY

The Commonwealth Attorney is a constitutional officer elected by County citizens every four years. The Commonwealth Attorney's Office is statutorily mandated to prosecute all felonies arising in the County

The Commonwealth Attorney's Office also regularly provides advice and guidance to the King William County Sheriff's Office, West Point Police Department, and Virginia State Police and on occasion, assists King William and West Point schools in matters involving student behavior- often successfully intervening before a child is referred to Court. The Commonwealth Attorney works closely with the Victim Witness Program.

Due to being awarded the V-STOP grant, the Commonwealth's Attorney office will be in a position to considerably increase its impact when prosecuting domestic violence cases and other crimes of violence against women.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Commonwealth Attorney	2	3	3	3

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

COMMONWEALTH ATTORNEY'S

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 239,712	\$ 240,739	\$ 249,891	\$ 253,852	1.59%
Employee Benefits	\$ 68,539	\$ 70,083	\$ 73,114	\$ 53,695	-26.56%
Purchased Services	\$ 230	\$ 310	\$ 450	\$ 450	0.00%
Util, Comm, Rentals, Etc.	\$ 7,397	\$ 4,690	\$ 8,280	\$ 9,280	12.08%
Travel & Training	\$ 538	\$ 730	\$ 500	\$ 750	50.00%
Dues & Association Memberships	\$ 1,770	\$ 805	\$ 1,290	\$ 1,500	16.28%
Materials & Supplies	\$ 6,874	\$ 3,244	\$ 3,400	\$ 4,000	17.65%
Total Expenditure	\$ 325,060	\$ 320,601	\$ 336,925	\$ 323,527	-3.98%
Revenue					
Compensation Board	\$ 161,981	\$ 160,915	\$ 167,556	\$ 167,556	0.00%
Total Revenue	\$ 161,981	\$ 160,915	\$ 167,556	\$ 167,556	0.00%
Percent Recovery	49.83%	50.19%	49.73%	51.79%	

KING WILLIAM COUNTY SHERIFF'S OFFICE

The Sheriff is an elected Constitutional Officer elected by County citizens every four years. The Sheriff's Office is the primary law enforcement agency for the County of King William whose mission is to provide for the safety of County citizens and visitors. The office is divided into three sections: Administrative Support Operations, Investigative Operations and Patrol Operations. Each unit is responsible for various areas of law enforcement. The Sheriff provides preventive patrol through community policing, responds to calls for service, arrests suspected offenders, promotes traffic safety, combats drug-related activities and conducts criminal investigations. The Sheriff is also charged by the Code of Virginia with providing security for the Courthouse and judges. The Sheriff's Office has two additional functions, Animal Control and E911, which fall under the direction of the Sheriff. Each has its own budget submission separate from the Sheriff's budget.

PERSONNEL SUMMARY

	FY2018 Full Time Equivalents	FY2019 Full Time Equivalents	FY2020 Full Time Equivalents	FY2021 Full Time Equivalents Requested
Sheriff's Office	20.75	20.75	21.75	23.75

Future Personnel Needs

- Two additional Full Time Deputy are requested for FY 2021. The need to increase the number of Deputy Sheriffs has become more prevalent as the County continues in growth. The expected development of several new residential areas as well as the anticipation of business growth causes great concern in keeping proactive against crime.

BUDGET SUMMARY

SHERIFFS OFFICE

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 951,100	\$ 1,012,389	\$ 1,098,543	\$ 1,233,942	12.33%
Employee Benefits	\$ 364,903	\$ 416,207	\$ 448,866	\$ 420,643	-6.29%
Purchased Services	\$ 143,146	\$ 145,846	\$ 169,025	\$ 166,725	-1.36%
Util, Comm, Rentals, Etc.	\$ 18,439	\$ 11,949	\$ 21,000	\$ 21,000	0.00%
Travel & Training	\$ 268	\$ 727	\$ 2,500	\$ 1,500	-40.00%
Dues & Association Memberships	\$ 1,760	\$ 2,278	\$ 2,000	\$ 2,500	25.00%
Materials & Supplies	\$ 138,008	\$ 171,800	\$ 203,060	\$ 204,828	0.87%
Total Expenditure	\$ 1,617,624	\$ 1,761,196	\$ 1,944,994	\$ 2,051,138	5.46%
			FY 20	FY 21	FY 20 to
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	ADOPTED	RECOMMENDED	FY 21
Compensation Board	\$ 723,282	\$ 723,963	\$ 754,472	\$ 774,692	2.68%
Total Revenue	\$ 723,282	\$ 723,963	\$ 754,472	\$ 774,692	2.68%
Percent Recovery	44.71%	41.11%	38.79%	37.77%	

EMERGENCY COMMUNICATIONS - 911

The Dispatch Office is administered by the Sheriff's Department and is the sole point of contact for emergency 911 calls for the County's public safety agencies. E911 receives incoming calls for service and promptly processes the call and dispatches the appropriate Fire and EMS, Sheriff's Office, West Point Police Department, and Animal Control resources. These emergency communication services require staff to quickly answer and respond to incidents 24-hours a day, seven days a week. In the event of medical emergencies, E911 personnel remain on the phone and provide callers with lifesaving pre-arrival instructions. The Office's priorities are directly tied to the prompt answering, entering, and dispatching of calls for service.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Emergency Communications	12.5	12.5	12.5	12.5

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

EMERGENCY 911 COMMUNICATIONS

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 440,963	\$ 437,656	\$ 488,140	\$ 480,244	-1.62%
Employee Benefits	\$ 152,363	\$ 164,397	\$ 178,797	\$ 179,188	0.22%
Purchased Services	\$ 70,727	\$ 67,101	\$ 82,100	\$ 94,300	14.86%
Util, Comm, Rentals, Etc.	\$ 29,666	\$ 19,291	\$ 35,465	\$ 30,465	-14.10%
Travel & Training	\$ 1,271	\$ 1,486	\$ 1,500	\$ 1,500	0.00%
Materials & Supplies	\$ 2,075	\$ 4,824	\$ 4,950	\$ 4,750	-4.04%
Total Expenditure	\$ 697,065	\$ 694,755	\$ 790,952	\$ 790,447	-0.06%

FIRE AND RESCUE SERVICES (COUNTY AND VOLUNTEER)

Fire and Rescue Services are administered by the Office of Fire and Emergency Services. The mission of the Fire and Rescue Services is to protect life, property, and the environment. King William County supports three volunteer departments: Mangohick, Walkerton, and West Point. In addition, King William County supports career Fire Medics (9), part-time Fire Medics (21) and County volunteers located at Station 1. The emergency operations branch promptly responds to emergencies and disasters, suppresses fires, provides pre-hospital medical care, and controls and mitigates hazards. The volunteer departments strive to meet reasonable response times with available resources.

King William County Fire and EMS has been operating 24/7 since March 1, 2019 from Station 1. The County supports a County volunteer program that provides additional support to the full-time and part-time staff. Financial support to address the added part-time staff and County volunteer program is funding that was being directed toward King William Volunteer Fire and Rescue and Mattaponi Rescue Squad initiated with the FY2020 year. Mangohick Volunteer Fire & Rescue, Walkerton Fire Departments and West Point Fire and Rescue are recommended to receive level funding in FY2021.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Fire and Rescue Services	2	8	10	12

Future Personnel Needs

- Two additional Full Time Fire Medics are requested in FY 2021. The additional staff will provide support for the county's increase in fire/medical 911 calls and expected increase with the influx of new commercial and residential development.

BUDGET SUMMARY**FIRE & EMERGENCY SERVICES DEPARTMENTS/ORGANIZATIONS**

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Contracted Rescue Services	\$ 254,634	\$ 22,639	\$ -	\$ -	-
King William Volunteer Fire & Rescue	\$ 122,463	\$ 99,436	\$ -	\$ -	-
West Point Volunteer Fire & Rescue	\$ 193,840	\$ 273,840	\$ 273,840	\$ 273,840	0.00%
Mangohick Volunteer Fire & Rescue	\$ 109,893	\$ 92,680	\$ 92,680	\$ 92,680	0.00%
Mattaponi Volunteer Rescue	\$ 60,920	\$ 39,320	\$ -	\$ -	-
Walkerton Fire Department	\$ 39,320	\$ 39,320	\$ 39,320	\$ 39,320	0.00%
Line of Duty	\$ 8,668	\$ 8,640	\$ 6,456	\$ 23,500	264.00%
Radio Costs	\$ 168,604	\$ 171,309	\$ 122,660	\$ 138,878	13.22%
Med Flight	\$ 500	\$ 700	\$ 600	\$ 400	-33.33%
Peninsulas EMS Council	\$ 2,113	\$ 2,113	\$ 2,162	\$ 2,707	25.21%
Department of Forestry	\$ 9,234	\$ 9,698	\$ 9,698	\$ 9,698	0.00%
Total Expenditure	\$ 970,189	\$ 759,695	\$ 547,416	\$ 581,023	6.14%

FIRE AND EMERGENCY SERVICES

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Salaries & Wages	\$ 73,375	\$ 272,535	\$ 418,233	\$ 895,250	114.06%
Employee Benefits	\$ 31,511	\$ 131,528	\$ 144,270	\$ 244,569	69.52%
Purchased Services	\$ 40,262	\$ 47,619	\$ 107,273	\$ 157,222	46.56%
Util, Comm, Rentals, Etc.	\$ 2,763	\$ 9,002	\$ 3,846	\$ 2,700	-29.80%
Travel & Training	\$ 996	\$ 2,901	\$ 2,500	\$ 5,000	100.00%
Dues & Association Memberships	\$ 344	\$ 364	\$ 1,000	\$ -	-100.00%
Materials & Supplies	\$ 33,774	\$ 51,614	\$ 61,764	\$ 10,700	-82.68%
Total Expenditure	\$ 183,025	\$ 515,563	\$ 738,886	\$ 1,315,442	78.03%

CORRECTION AND DETENTION

King William County is a member jurisdiction of the Middle Peninsula Regional Security Center. This facility is used to provide inmate services for individuals charged with crimes in King William County and the Town of West Point. The Regional Jail Board determines an annual contribution amount from all member localities and the quarterly bill issued to those localities is dependent upon usage.

King William County uses the Merrimac Juvenile Detention Center for secure detention for juveniles. This facility is located in Williamsburg, Virginia. The Juvenile Detention Commission sets a budget based on a five-year average usage of the facility and the quarterly payments are billed equally throughout the fiscal year. At the end of each fiscal year, a true up for actual usage is determined which impacts end of the year financials and the follow year's budget.

Funding for mandated pretrial services and any court mandated non-secure treatment facilities area also accounted in the correction and detention functional area.

BUDGET SUMMARY

CORRECTION AND DETENTION

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Regional Security Center	\$ 1,011,277	\$ 870,131	\$ 903,209	\$ 851,313	-5.75%
Pretrial Services	\$ 9,100	\$ 12,500	\$ 20,475	\$ 13,400	-34.55%
Juvenile Facilities Non Secure	\$ 21,825	\$ 23,962	\$ 22,000	\$ 26,000	18.18%
Juvenile Detention Center	\$ 19,756	\$ 35,556	\$ 37,221	\$ 31,058	-16.56%
J&DR Court Services	\$ 7,283	\$ 7,683	\$ 8,630	\$ 8,160	-5.45%
Total Expenditure	\$ 1,069,241	\$ 949,832	\$ 991,535	\$ 929,931	-6.21%

COMMUNITY DEVELOPMENT – PLANNING AND ZONING

The Planning and Zoning Department is tasked with implementing the County's development and environmental regulations and policies. Duties include administering the Zoning Ordinance, Subdivision Ordinance and local, state and federal environmental regulations including wetlands, erosion & sediment control and storm water management. The department also staffs several committees including the Planning Commission, Board of Zoning Appeals, Wetlands Board and Historical Preservation and Architectural Review Board. The department maintains the County's GIS mapping system and E-911 addressing.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Building Inspections	4	5	5	4

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

COMMUNITY DEVELOPMENT - PLANNING AND ZONING

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 135,288	\$ 231,487	\$ 271,196	\$ 225,464	-16.86%
Employee Benefits	\$ 49,167	\$ 90,822	\$ 112,198	\$ 92,291	-17.74%
Purchased Services	\$ 59,281	\$ (3,562)	\$ 67,650	\$ 91,770	35.65%
Util, Comm, Rentals, Etc.	\$ 16,606	\$ 5,227	\$ 12,950	\$ 14,750	13.90%
Travel & Training	\$ 80	\$ 1,582	\$ 5,000	\$ 5,000	0.00%
Dues & Association Memberships	\$ 17,582	\$ 20,107	\$ 2,000	\$ 1,500	-25.00%
Materials & Supplies	\$ 4,587	\$ 5,435	\$ 5,450	\$ 6,250	14.68%
Total Expenditure	\$ 282,591	\$ 351,098	\$ 476,444	\$ 437,025	-8.27%

BUILDING INSPECTION DEPARTMENT

The Building Department is tasked with administering and enforcing the Uniform Statewide Building Code (USBC) at the local level. Duties primarily consist of reviewing building plans, issuing permits and performing inspections to ensure safe construction, compliant with the USBC. The department brings in revenue primarily from permit application and plan review fees. Building Inspections has expanded its duties to include enforcement of the Property Maintenance Code, which provides the minimum standards for the maintenance of existing buildings and structures.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Building Inspections	2	2	2	2

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

BUILDING INSPECTION

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 101,478	\$ 114,542	\$ 120,750	\$ 118,600	-1.78%
Employee Benefits	\$ 51,255	\$ 55,030	\$ 57,621	\$ 55,404	-3.85%
Purchased Services	\$ 2,184	\$ 2,468	\$ 2,600	\$ 1,000	-61.54%
Util, Comm, Rentals, Etc.	\$ 998	\$ 2,324	\$ 1,500	\$ 3,400	126.67%
Travel & Training	\$ 487	\$ -	\$ 500	\$ 4,000	700.00%
Dues & Association Memberships	\$ -	\$ -	\$ 150	\$ 150	0.00%
Materials & Supplies	\$ 3,775	\$ 3,199	\$ 4,450	\$ 5,550	24.72%
Total Expenditure	\$ 160,177	\$ 177,563	\$ 187,571	\$ 188,104	0.28%

KING WILLIAM COUNTY SHERIFF'S OFFICE - ANIMAL CONTROL

Animal Control, a division of the King William County Sheriff's Office, is responsible for providing the public safety and health of the community by enforcing both County and State animal laws. Animal Control directly assists all other local and State public safety, health and law-enforcement agencies to protect and serve the citizens of King William County, their pets and livestock, while promoting humane care and treatment of all animals within the County.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Animal Control	2.5	2.5	2.5	2.5

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

SHERIFF - ANIMAL CONTROL

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 69,372	\$ 50,537	\$ 85,348	\$ 107,000	25.37%
Employee Benefits	\$ 30,614	\$ 30,250	\$ 36,686	\$ 38,094	3.84%
Purchased Services	\$ 3,675	\$ 4,663	\$ 5,395	\$ 5,125	-5.00%
Util, Comm, Rentals, Etc.	\$ 775	\$ 640	\$ 1,050	\$ 700	-33.33%
Travel & Training	\$ 725	\$ 230	\$ 1,000	\$ 500	-50.00%
Dues & Association Memberships	\$ 90	\$ 151	\$ 150	\$ 150	0.00%
Materials & Supplies	\$ 7,004	\$ 7,577	\$ 12,150	\$ 10,950	-9.88%
Total Expenditure	\$ 112,255	\$ 94,047	\$ 141,779	\$ 162,519	14.63%

GENERAL PROPERTIES – FACILITIES MAINTENANCE

The Facilities Maintenance Departments are tasked with the responsibility for the overall operation and maintenance of all County buildings, grounds, fleet vehicles, equipment, County park facility. The Facilities Maintenance Department is responsible for preventive maintenance; repair; major systems and equipment replacement; HVAC, plumbing, electrical, custodial, and facility management. This department is also tasked with the continual maintenance of two former landfill sites, the Sheriff's Department shooting range as well as other facilities not typically viewed by the staff or general public.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
General Properties	4	4	9	11

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

GENERAL PROPERTIES

				FY 21	FY 20 to
Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	RECOMMENDED	FY 21
Salaries & Wages	\$ 142,219	\$ 213,274	\$ 273,000	\$ 313,212	14.73%
Employee Benefits	\$ 70,148	\$ 118,508	\$ 136,012	\$ 145,116	6.69%
Purchased Services	\$ 268,834	\$ 222,575	\$ 148,050	\$ 163,023	10.11%
Util, Comm, Rentals, Etc.	\$ 103,405	\$ 107,374	\$ 110,075	\$ 136,114	23.66%
Travel & Training	\$ 3,300	\$ 2,562	\$ 5,000	\$ 3,500	-30.00%
Dues & Association Memberships	\$ -	\$ -	\$ -	\$ -	-
Materials & Supplies	\$ 139,475	\$ 100,875	\$ 44,486	\$ 31,950	-28.18%
Total Expenditure	\$ 727,381	\$ 765,168	\$ 716,623	\$ 792,915	10.65%

JOINT GOVERNMENTAL AGENCIES

King William County is part of several joint governmental agencies. Some of these agencies are by regional contract such as the Three Rivers Health District, Middle Peninsula Regional Airport Authority, Pamunkey Regional Library, Middle Peninsula Northern Neck Community Service Board, and Three Rivers Soil and Water District. Others are requirements of the Code of Virginia such as the Community Services Board and Health Department.

BUDGET SUMMARY

JOINT GOVERNMENTAL AGENCIES

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Local Health Department	\$ 135,811	\$ 140,000	\$ 140,000	\$ 140,000	0.00%
MPNN Community Services Board	\$ 50,325	\$ 55,325	\$ 60,624	\$ 60,624	0.00%
Pamunkey Regional Library	\$ 399,650	\$ 420,360	\$ 440,481	\$ 456,835	3.71%
Membership MPPDC	\$ -	\$ 19,900	\$ 35,437	\$ 30,614	-13.61%
Middle Peninsula Regional Airport	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	0.00%
Three Rivers Soil and Water	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Total Expenditure	\$ 620,786	\$ 670,585	\$ 711,542	\$ 723,073	1.62%

OUTSIDE AGENCIES

King William County provides support to several community partners who help extend and fill the gap of services not directly provided by local government. A summary of the agencies is listed below.

BUDGET SUMMARY

OUTSIDE AGENCIES

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Bay Aging	\$ 4,000	\$ 7,800	\$ 7,800	\$ 7,800	0.00%
LegalAid (Rappahannock Legal Services)	\$ 4,000	\$ 5,440	\$ 5,440	\$ 5,440	0.00%
Upper KW Senior Center	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	0.00%
Quin Rivers Agency	\$ 1,000	\$ -	\$ -	\$ -	-
Indian Rivers Humane Society	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%
Bay Transit	\$ 13,500	\$ 25,350	\$ 26,667	\$ 26,934	1.00%
Rappahannock Community College	\$ 7,815	\$ 7,815	\$ 8,635	\$ 8,808	2.00%
Arts Alive	\$ 10,000	\$ 10,000	\$ 9,500	\$ 9,500	0.00%
Total Expenditure	\$ 41,915	\$ 59,505	\$ 61,142	\$ 61,582	0.72%

PARKS AND RECREATION - ADMINISTRATION

The Department of Parks and Recreation runs the day-to-day operations of the King William Recreation Park. This fund covers the cost of all expenses at the park including general repair and maintenance. The park provides fields for youth sports, basketball courts for the community members to use, a recreation facility for fitness classes and is open daily for county residents to use at their leisure. Office staff coordinate use of the facilities as well as needed repair and maintenance.

The Parks and Recreation Department staff also plans, markets, and implements programming for the citizens of King William County. Programs include youth, adult, and senior offerings. Examples of programming are fitness classes, sports programs, afterschool and summer childcare, instructional classes, and countywide events like the County Fest. The Department of Parks and Recreation is advised by the Recreation Commission, a nine-member, board-appointed committee that meets monthly to ensure recreational opportunities support the desires of King William County citizens.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Parks and Recreation	2	3	3	2.5

Future Personnel Needs

- No additional personnel anticipated at this time.

BUDGET SUMMARY

PARKS AND RECREATION - ADMINISTRATION

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Salaries & Wages	\$ 101,599	\$ 104,575	\$ 113,648	\$ 57,500	-49.41%
Employee Benefits	\$ 50,181	\$ 64,721	\$ 69,924	\$ 33,997	-51.38%
Purchased Services	\$ 16,292	\$ 12,548	\$ 16,800	\$ 16,800	0.00%
Util, Comm, Rentals, Etc.	\$ 17,710	\$ 18,308	\$ 19,650	\$ 19,550	-0.51%
Travel & Training	\$ -	\$ 40	\$ 500	\$ 500	0.00%
Dues & Association Memberships	\$ 370	\$ 430	\$ 500	\$ 500	0.00%
Materials & Supplies	\$ 19,337	\$ 18,377	\$ 18,050	\$ 20,200	11.91%
Total Expenditure	\$ 205,489	\$ 218,999	\$ 239,072	\$ 149,047	-37.66%

ECONOMIC DEVELOPMENT

The purpose of economic development is to attract businesses, encourage reinvestment in established businesses, and create new jobs. Assisting businesses and industries already located in the County is also a desired component.

BUDGET SUMMARY

ECONOMIC DEVELOPMENT

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Purchased Services	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00%
Grant Incentives	\$ -	\$ -	\$ 23,772	\$ -	-100.00%
Travel & Training	\$ 1,384	\$ 1,228	\$ 2,500	\$ 2,500	0.00%
Dues & Association Memberships	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Materials & Supplies	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00%
Total Expenditure	\$ 6,384	\$ 6,228	\$ 53,772	\$ 30,000	-44.21%

MISCELLANEOUS

King William County supports some activities that do not fall into regular categories. The following is a compilation of funds that address a myriad of financial obligations and/or activities considered important to fund.

BUDGET SUMMARY

MISCELLANEOUS

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Cooperative Extension Service	\$ 16,580	\$ 23,776	\$ 41,936	\$ 41,936	0.00%
Contingency	\$ 12,617	\$ 43,071	\$ 105,000	\$ 75,000	-28.57%
VPPSA and Litter Prevention	\$ 831,966	\$ 867,434	\$ 884,681	\$ 917,731	3.74%
Medical Examiner	\$ 260	\$ 200	\$ 300	\$ 300	0.00%
Radios - Pupil Transportation/TWP Radios	\$ 178,619	\$ 274,648	\$ 169,450	\$ 50,501	-70.20%
Town of West Point Unified Tax Levy	\$ 291,574	\$ 155,310	\$ 159,969	\$ 164,768	3.00%
West Point Local Sales Tax	\$ 335,235	\$ 305,180	\$ 315,774	\$ 321,034	1.67%
Clearing Account for Debt Service	\$ 251,000	\$ -	\$ -	\$ -	-
Total Expenditure	\$ 1,917,851	\$ 1,669,619	\$ 1,677,110	\$ 1,571,270	-6.31%

TRANSFER FROM GENERAL FUND

King William County supports organizations and various activities such as debt service, capital projects, etc. that require General Fund support. The County transfers funds to match State and Federal dollars as well as share support of shared services such as the Regional Animal Shelter.

In FY 2018 the County began maintaining and paying all debt service for both the King William County Public Schools and the County. In prior years, the King William County Public Schools debt service was transferred as part of the annual County contribution.

BUDGET SUMMARY

TRANSFER - GENERAL FUND

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Transfer to School Fund	\$ 8,744,145	\$ 9,135,061	\$ 10,012,161	\$ 9,549,802	-4.62%
Transfer to Debt Service Fund	\$ 2,766,208	\$ 5,501,310	\$ 2,340,690	\$ 2,740,571	17.08%
Transfer to Capital Fund	\$ 515,200	\$ 990,000	\$ 693,450	\$ 210,000	-69.72%
Transfer to Public Assistance	\$ 162,449	\$ 227,219	\$ 197,078	\$ 204,240	3.63%
Transfer to Victim Witness	\$ 3,505	\$ 3,505	\$ 4,256	\$ 4,472	5.08%
Transfer to Regional Animal Shelter	\$ 127,976	\$ 142,394	\$ 142,394	\$ 152,634	7.19%
Transfer to CSA Fund	\$ 294,294	\$ 434,153	\$ 450,000	\$ 462,419	2.76%
Transfer to Leave Pay Out	\$ -	\$ -	\$ -	\$ -	-
Transfer to Split Levy from PCF	\$ 546,286	\$ -	\$ -	\$ -	-
Transfer - GF Infra Econ Dev	\$ -	\$ 2,000,000	\$ -	\$ -	-
Transfer -GF HHMS	\$ -	\$ 105,909	\$ -	\$ -	-
Transfer to VJCCCA	\$ 18,850	\$ 18,850	\$ 18,850	\$ 18,850	0.00%
Total Expenditure	\$ 13,178,913	\$ 18,558,401	\$ 13,858,879	\$ 13,342,988	-3.72%

DEBT SERVICE

Debt service represents payments of principal and interest on all County indebtedness. Debt service for the schools is included in the County payments. The FY 2021 amount includes the first scheduled payment for Motorola Lease for Four Site Simulcast project.

BUDGET SUMMARY

Debt Service

Expenditures	FY 21	
	RECOMMENDED	Paid in Full
County General Obligatiopn CH Project 2002	\$ 346,453	FY 2029
Radio Communications Series 2012	\$ 263,987	FY 2026
VRA 2006C Refunding Wastewater	\$ 78,031	FY 2030
2017B Refi/2005 & 2007	\$ 195,497	FY 2033
Sona Bank	\$ 54,682	FY 2024
Motorola Lease - Phase 3	\$ 502,656	FY 2030
School General Obligation VPSA 2003 D	\$ 413,100	FY 2024
School General Obligation VPSA 2004 B	\$ 36,648	FY 2025
School Collateralized VML/VACO 2013	\$ 116,004	FY 2030
VPSA 2010-1	\$ 29,337	FY 2027
Hamilton Holmes Middle School	\$ 850,280	FY 2038
Total Expenditure	\$ 2,886,675	

SOCIAL SERVICES FUND

The King William Social Services is a locally administered and state supervised agency providing services to citizens of King William County who are unable to provide for themselves and their families in the areas of food, medical health coverage, temporary assistance for those without employment as well as protection for children and adults who are in danger of abuse and/or exploration. We administer our program with 16 staff (12 full time and 4 part time). We also share a part time position of Fraud Investigator with Mathews, Middlesex and King and Queen Counties Departments of Social Services. The Children's Services Act is a county program housed within the King William Social Services agency. The CSA funds services for children in the county who are deemed eligible for services based on emotional and behavioral needs. Funding is allocated on a case-by-case basis.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Parks and Recreation	14.5	14.5	14.5	14.5

Future Personnel Needs

- No additional personnel anticipated at this time.

BUDGET SUMMARY

SOCIAL SERVICES FUND

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Salaries & Wages	\$ 567,275	\$ 681,229	\$ 878,669	\$ 793,802	-9.66%
Employee Benefits	\$ 166,676	\$ 227,445	\$ 261,146	\$ 290,391	11.20%
Purchased Services	\$ 18,979	\$ 17,474	\$ 33,280	\$ 33,280	0.00%
Util, Comm, Rentals, Etc.	\$ 10,713	\$ 15,485	\$ 11,600	\$ 17,000	46.55%
Travel & Training	\$ 6,154	\$ 6,854	\$ 6,200	\$ 10,200	64.52%
Dues & Association Memberships	\$ 720	\$ 420	\$ 720	\$ 720	0.00%
Materials & Supplies	\$ 10,281	\$ 8,550	\$ 11,900	\$ 11,900	0.00%
Joint Iperations	\$ 314,138	\$ 213,933	\$ 187,457	\$ 193,949	3.46%
Total Expenditure	\$ 1,094,936	\$ 1,171,390	\$ 1,390,972	\$ 1,351,242	-2.86%
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	FY 20	FY 21	FY 20 to
			ADOPTED	RECOMMENDED	FY 21
Federal Revenue	\$ 639,796	\$ 641,900	\$ 767,324	\$ 728,054	-5.12%
State Revenue	\$ 351,943	\$ 325,575	\$ 418,818	\$ 415,948	-0.69%
Transfer from the General Fund	\$ 162,449	\$ 227,219	\$ 197,078	\$ 204,240	3.63%
Recovered Cost	\$ 1,300	\$ 3,928	\$ 7,752	\$ 3,000	-61.30%
Total Revenue	\$ 1,155,488	\$ 1,198,622	\$ 1,390,972	\$ 1,351,242	-2.86%
Percent Recovery	105.53%	102.32%	100.00%	100.00%	

COMPREHENSIVE SERVICES ACT (CSA) FUND

The Comprehensive Services Act (CSA) is a state-mandated interagency program that provides access to funding for contracted services for children and their families in the community. Referrals for the program originate in four areas: the special education division of public schools, the Juvenile Court Services Unit, Community Services Board, and the Department of Social Services. The Program's mission is to support families by providing community-based services for at-risk youth. Program leadership and oversight is provided by the multidisciplinary Community and Policy Management Team (CPMT), made up of County leaders. Families and children in the Program are from various backgrounds and situations, to include children in foster care, juveniles involved with the courts and at risk for out-of-home placement, students unable to cope effectively in a public-school setting, and children with behavioral/emotional issues that may necessitate a secure therapeutic environment.

BUDGET SUMMARY

COMPREHENSIVE SERVICES (CSA) FUND

				FY 21	FY 20 to
Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	RECOMMENDED	FY 21
CSA Services	\$ 799,516	\$ 1,133,383	\$ 1,398,362	\$ 1,231,608	-11.92%
Total Expenditure	\$ 799,516	\$ 1,133,383	\$ 1,398,362	\$ 1,231,608	-11.92%
			FY 20	FY 21	FY 20 to
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	ADOPTED	RECOMMENDED	FY 21
State Revenue	\$ 467,620	\$ 651,817	\$ 947,862	\$ 768,339	-18.94%
Other Revenue	\$ 4,113	\$ 1,071	\$ 500	\$ 850	70.00%
Transfer from the General Fund	\$ 294,531	\$ 434,153	\$ 450,000	\$ 462,419	2.76%
Fund Balance	\$ -	\$ -	\$ -	\$ -	-
Total Revenue	\$ 766,264	\$ 1,087,041	\$ 1,398,362	\$ 1,231,608	-11.92%
Percent Recovery	95.84%	95.91%	100.00%	100.00%	

REGIONAL ANIMAL SHELTER

The Regional Animal Shelter is located in King William County but is run by King William and King and Queen Counties. The shelter is open 365 days a year, and its primary responsibility is to promote the safety and welfare of citizens and animals in the King William and King & Queen County communities. Personnel maintains the animal shelter, where animals from King William County and King and Queen County are housed pending redemption by owners, adoption by citizens, euthanasia, or other disposition as provided by statute, ordinance and regulation. Social media and newspaper advertisements are used to aid adoption efforts.

PERSONNEL SUMMARY

	FY 2018 Full Time Equivalents	FY 2019 Full Time Equivalents	FY 2020 Full Time Equivalents	FY 2021 Full Time Equivalents Recommended
Planning and Development	4.5	4.5	4.5	4.5

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

REGIONAL ANIMAL SHELTER

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 152,069	\$ 159,926	\$ 168,231	\$ 218,400	29.82%
Employee Benefits	\$ 50,822	\$ 55,040	\$ 54,371	\$ 63,147	16.14%
Purchased Services	\$ 13,953	\$ 25,511	\$ 18,250	\$ 17,490	-4.16%
Util, Comm, Rentals, Etc.	\$ 13,381	\$ 14,004	\$ 13,600	\$ 13,550	-0.37%
Travel & Training	\$ -	\$ -	\$ 500	\$ 400	-20.00%
Dues & Association Memberships	\$ -	\$ -	\$ 75	\$ 100	33.33%
Materials & Supplies	\$ 22,933	\$ 27,786	\$ 35,262	\$ 34,650	-1.74%
Miscellaneous Expenses Related to Animals	\$ 15,373	\$ 19,137	\$ 18,950	\$ 20,075	5.94%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Transfers	\$ -	\$ -	\$ -	\$ -	-
Total Expenditure	\$ 268,531	\$ 301,404	\$ 309,239	\$ 367,812	18.94%
			FY 20	FY 21	FY 20 to
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	ADOPTED	RECOMMENDED	FY 21
Charges for Services	\$ 3,241	\$ 3,550	\$ 3,500	\$ 4,100	17.14%
Restricted Miscellaneous Revenue	\$ 17,438	\$ 22,801	\$ 18,950	\$ 28,825	52.11%
Recovered Costs	\$ 122,400	\$ 133,274	\$ 144,394	\$ 147,394	2.08%
Transfer from General Fund	\$ 127,976	\$ 142,394	\$ 142,394	\$ 152,634	7.19%
Total Revenue	\$ 271,055	\$ 302,019	\$ 309,238	\$ 332,953	7.67%
Percent Recovery	100.94%	100.20%	100.00%	90.52%	

WATER – UTILITIES DIVISION

King William County provides high quality water services to select residential, commercial, and industrial customers located within the County. Connection fees and user charges support operation and maintenance, administration, facilities' repairs, and debt service. The County Financial Services Department provides billing services for the water, while Public Works administers the fund and supervises water services staff.

PERSONNEL

	FY 2018 Full Time Equivalent	FY 2019 Full Time Equivalent	FY 2020 Full Time Equivalent	FY 2021 Full Time Equivalent Recommended
Water Department	1	2	3	3

Future Personnel Needs

- No additional personnel are requested at this time.

BUDGET SUMMARY

WATER FUND

	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21 RECOMMENDED	FY 20 to FY 21
Expenditures					
Salaries & Wages	\$ 102,777	\$ 117,962	\$ 106,607	\$ 156,606	46.90%
Employee Benefits	\$ 38,583	\$ 45,056	\$ 41,694	\$ 59,334	42.31%
Purchased Services	\$ 87,684	\$ 56,150	\$ 94,749	\$ 139,165	46.88%
Util, Comm, Rentals, Etc.	\$ 17,693	\$ 17,334	\$ 18,000	\$ 18,750	4.17%
Travel & Training	\$ 511	\$ 310	\$ 1,000	\$ 1,300	30.00%
Dues & Association Memberships	\$ 211	\$ 218	\$ 500	\$ 500	0.00%
Materials & Supplies	\$ 36,217	\$ 38,837	\$ 37,450	\$ 38,000	1.47%
Contingency	\$ -	\$ 250,000	\$ 250,000	\$ 150,000	-40.00%
Transfers	\$ -	\$ -	\$ -	\$ -	-
Total Expenditure	\$ 283,676	\$ 525,867	\$ 550,000	\$ 563,655	2.48%
			FY 20	FY 21	FY 20 to
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	ADOPTED	RECOMMENDED	FY 21
Water Connection Fees & Meter Sales	\$ 419,277	\$ 333,125	\$ 300,000	\$ 413,655	37.89%
Other Income	\$ -	\$ -	\$ -	\$ -	-
Fund Balance	\$ -	\$ -	\$ 250,000	\$ 150,000	-40.00%
Total Revenue	\$ 419,277	\$ 333,125	\$ 550,000	\$ 563,655	2.48%
Percent Recovery	147.80%	63.35%	100.00%	100.00%	

SEWER - WASTEWATER

Hampton Roads Sanitation District (HRSD) manages and bills for sewer services within the County. Select residences, businesses, and industrial properties have sewer services. The sewer system was transferred to Hampton Roads Sanitation District (HRSD) in FY2019.

BUDGET SUMMARY

SEWER FUND

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Salaries & Wages	\$ 5,477	\$ 21,182	\$ 19,000	\$ 121,725	540.66%
Employee Benefits	\$ 1,897	\$ 7,984	\$ 12,749	\$ 51,246	301.96%
Purchased Services	\$ 35,952	\$ 87,898	\$ 48,251	\$ 80,000	65.80%
Contingency	\$ -	\$ 50,000	\$ 95,000	\$ 225,000	136.84%
Total Expenditure	\$ 43,326	\$ 167,064	\$ 175,000	\$ 477,971	173.13%
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	FY 20	FY 21	FY 20 to
			ADOPTED	RECOMMENDED	FY 21
Charges for Connection Fees	\$ 200,133	\$ 128,000	\$ 80,000	\$ 252,971	216.21%
Fund Balance	\$ -	\$ -	\$ 95,000	\$ 225,000	136.84%
Total Revenue	\$ 200,133	\$ 128,000	\$ 175,000	\$ 477,971	173.13%
Percent Recovery	461.92%	76.62%	100.00%	100.00%	

PARKS AND RECREATION PROGRAMS

This fund shows revenue and expenditures from individual parks and recreation programs. These revenue funds provide the financial support for the programs offered paying for part-time hourly staff and incidentals. Prior year reserves are used to offset capital expenditures at the Park.

BUDGET SUMMARY

PARKS AND RECREATION

Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
				RECOMMENDED	FY 21
Parks and Recreation Personnel	\$ -	\$ 4,990	\$ -	\$ 65,021	-
Parks and Recreation Programs	\$ 15,119	\$ 19,604	\$ 16,979	\$ 16,844	-0.80%
Community Recreation	\$ 7,104	\$ 7,772	\$ 7,138	\$ 6,463	-9.46%
Clubs and Groups	\$ 4,805	\$ 7,095	\$ 5,780	\$ 5,750	-0.52%
Instructional Classes	\$ 1,529	\$ 263	\$ 2,500	\$ 1,000	-60.00%
Special Events	\$ 2,140	\$ 1,462	\$ 5,000	\$ 4,000	-20.00%
Youth Programs	\$ 53,747	\$ 59,925	\$ 80,016	\$ 68,900	-13.89%
Summer Sneakers	\$ 40,692	\$ 56,503	\$ 66,995	\$ 61,320	-8.47%
Contingency	\$ 125,136	\$ 157,614	\$ 284,408	\$ 329,298	15.78%
Total Expenditure	\$ 250,272	\$ 315,228	\$ 468,816	\$ 558,596	19.15%
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	FY 20	FY 21	FY 20 to
			ADOPTED	RECOMMENDED	FY 21
Parks and Recreation Programs	\$ 19,462	\$ 20,368	\$ 20,470	\$ 22,100	7.96%
Community Recreation	\$ 8,479	\$ 9,083	\$ 9,480	\$ 11,398	20.23%
Clubs and Groups	\$ 21	\$ 100	\$ 200	\$ 200	0.00%
Instructional Classes	\$ 1,060	\$ 1,610	\$ 750	\$ 1,600	113.33%
Special Events	\$ 3,580	\$ 2,850	\$ 4,000	\$ 4,000	0.00%
Youth Programs	\$ 149,642	\$ 184,494	\$ 149,508	\$ 190,000	27.08%
Use of Fund Balance	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%
Total Revenue	\$ 182,244	\$ 218,505	\$ 284,408	\$ 329,298	\$ 1.69
Percent Recovery	72.82%	69.32%	60.67%	58.95%	

EMS BILLING

EMS billing obtains financial reimbursement for the cost of providing medically necessary emergency ambulance transportation by billing private insurance companies, Medicare, or Medicaid. The majority of citizens have prepaid these costs through their own private insurance companies or through Medicare or Medicaid in the form of federal taxes. EMS Billing is considered a special revenue fund and is accounted for separately from the general fund budget. Funds collected are directed to support the County's paid Fire and Emergency Services staff and County Volunteers. These funds are also used to offset any operational funding needed for Stations 1.

BUDGET SUMMARY

EMS FUND

				FY 21	FY 20 to
Expenditures	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	RECOMMENDED	FY 21
Salaries & Wages	\$ 1,217	\$ 166,974	\$ 61,621	\$ -	-100.00%
Employee Benefits	\$ 422	\$ 4,265	\$ 23,079	\$ -	-100.00%
Purchased Services	\$ 106,176	\$ 55,986	\$ 35,000	\$ 3,000	-91.43%
Util, Comm, Rentals, Etc.	\$ 2,723	\$ 2,145	\$ 31,500	\$ 7,200	-77.14%
Travel & Training	\$ -	\$ -	\$ -	\$ -	-
Dues & Association Memberships	\$ -	\$ -	\$ 400	\$ -	-100.00%
Materials & Supplies	\$ 50,681	\$ 75,553	\$ 148,400	\$ 139,800	-5.80%
Contingency	\$ -	\$ 110,000	\$ -	\$ -	-
Total Expenditure	\$ 161,219	\$ 414,923	\$ 300,000	\$ 150,000	-50.00%
Revenue	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ADOPTED	FY 21	FY 20 to
Insurance Reimbursement Revenue	\$ 209,487	\$ 292,297	\$ 300,000	\$ 150,000	-50.00%
Total Revenue	\$ 209,487	\$ 292,297	\$ 300,000	\$ 150,000	-50.00%
Percent Recovery	129.94%	70.45%	100.00%	100.00%	

FY2021 Department Five Year Request for CIP

FIVE YEAR REQUESTS									
CAPITAL IMPROVEMENTS PLAN									
REQUEST FROM	GENERAL DESCRIPTION	FUNDING SOURCE FY20	FY2019	FY2021	FY2022	FY2023	FY2024	FY2025	JUSTIFICATION
	SPECIAL REQUEST								
CO ADMIN	Constitutional Officer - Courts and Public Safety Building Wing Build Out	GENERAL FUND			300,000				Build out of unfinished area in Courts and Public Safety Building. Will be built as a Sheriff's Office Training Area. No funds have been expended or allocated for this as of FY2020. Requesting \$300,000 be included in capital for FY2021 for build out.
CO ADMIN	County Administration - Broadband Initiative	GENERAL FUND - RETAINED FROM FY 2018 ALLOCATION							To be disbursed at the request of the County Administrator and approved by the Board of Supervisors. Appropriation made in FY2018 and will continue to float through Fys until utilized or BoS request it to be returned to the General Fund Balance.
CO ADMIN	County Administration - Renovate Front Counters for Treasurers Office and COR Office.	GENERAL FUND			35,000				Install new counters with glass in both offices for security measures.
CO ADMIN	Constitutional Officer - Clerk of the Courts Storage and Filing Cabinets	GENERAL FUND							Outgrowing current filing cabinets and would like to upgrade to a more efficient cabinet, include this in FY2021 to replace existing filing system. - UNDER CLERK OF COURT BUDGET
CO ADMIN	General Registrar Office - Voting Machines	GENERAL FUND	\$ 22,200.00						Final year of installment payments (5 years)
FINANCE	Accounting Software for County	GENERAL FUND							Researching companies and associated costs.
CO ADMIN	MOTOROLA RADIO REPLACEMENT	GENERAL FUND			230,000	230,000	230,000		46 RADIOS X \$5K (7 yr life) -possible Motorola assisting in research grants
SHERIFF	Constitutional Officer - Sheriff's Office - Impound Lot	GENERAL FUND			50,000				Build out fenced lot with pad back of Sheriff's Office behind New Courthouse; Push to FY2022
	FIRE AND EMERGENCY SERVICES								
FIRE & EMS	EMERGENCY SERVICES	GENERAL FUND	\$ 30,000.00	30,000	30,000	30,000	30,000	30,000	TURN OUT GEAR-NEW 6K EACH X 5 + 5K FOR OVERALL ACCESSORY REPLACEMENT
FIRE & EMS	Capital funding for County Personnel and County Volunteers	GENERAL FUND	\$ 30,000.00						CA DELETING THIS LINE. SEEK GRANTS FOR NEEDS
FIRE & EMS	Fire and Emergency Services - WPVFR	GENERAL FUND	\$ 30,000.00		30,000	30,000	30,000	30,000	Level Funding - Balance Rolls Forward
FIRE & EMS	Fire and Emergency Services - Mangohick	GENERAL FUND	\$ 30,000.00		30,000	30,000	30,000	30,000	Level Funding - Balance Rolls Forward
CHIEF	AMBULANCE								County to match RSAF grant
CHIEF	ENGINE	GENERAL FUND		183,333	183,333				Build funds to rollover for purchase in FY2023; SEEKING GRANTS TO FUND -SET ASIDE GRANT MATCH FY2021
	MAINTENANCE - FLEET								
CO ADMIN	Vehicle Replacement - Multiple Departments	GENERAL FUND	\$ 135,000.00		130,000	130,000	130,000		FY2021 replace two law enforcement cruisers @ \$ 51,650 each -includes upfitting
	INFORMATION TECHNOLOGY								
CO ADMIN	County Administration - Servers, Software, Computer Equipment		\$ 60,000.00	25,000	25,000	25,000	25,000		
SHERIFF	MOBILE COMPUTERS	GENERAL FUND	\$ 130,000.00	170,000					working with Procurement to look into Panasonic assist for Grants
	DEFERRED MAINTENANCE								
UTILITIES	FOUNTAINBLEAU WELL&PUMP HOUSE	300K GENERAL FUND 250K FUND 501	\$ 550,000.00						Ongoing project - Roll forward fund balance.
UTILITIES	CENTRAL GARAGE WATER TOWER	General Fund/Water Fund				166,360			Estimate provided in 2016; Proposed to extend the life of the water tower and maintain efficiencies.
RAS	Regional Animal Shelter - Isolation Room	CAPITAL FUND BALANCE	\$ 25,000.00						GENERAL REPAIRS (LIGHTS, PAINT, ETC)
MAINT	HVAC REPLACEMENT	CAPITAL FUND	\$ 55,000.00		45,000	45,000	45,000		Replace units at Facility Complexes
MAINT	STATION 1 PARKING LOT REPAIRS	GENERAL FUND			75,000				Concrete or asphalt parking lot
FRANKIE	CARPET REPLACEMENT IN ADMIN	GENERAL FUND	\$ 30,000.00						final stage of project
MAINT	MCALLISTER (CARPET, WINDOWS, PAINTING; GEN REPAIRS)	GENERAL FUND	\$	10,000					
MAINT	JUVENILE BLDG ROOF & GEN REPAIRS	GENERAL FUND							
MAINT	COURTHOUSE-GEN REPAIRS (LIGHTS, LEAKS, ETC)	GENERAL FUND		10,000					
	360 RENOVATION DSS	STATE ASSISTANCE		100,000					
	360 RENOVATION GENERAL PROPERTIES	GENERAL FUND		30,000					
HHMS	HHMS CONSTRUCTION		\$ 8,000,000						
MOTOROLA	MOTOROLA PROJECT	BOND PROCEEDS		4,517,800					final acceptance/completion Jan 2021
			\$ 11,253,461.00	4,902,800	1,163,333	869,693	520,000	90,000	
FUNDING STRUCTURE CIP									
	GENERAL FUND BALANCE		700,000	210,000	1,163,333	573,333	520,000	90,000	
	DEPARTMENT RESERVE		300,000	30,000		166,360			
	CAPITAL FUND		123,461	45,000		130,000			
	CAPITAL FUND-RESTRICTED INFRASTRUCTURE		2,000,000						
	STATE ASSISTANCE WITH DSS RENOVATION			100,000					
	HHMS BOND PROCEEDS CARRIED FORWARD		8,000,000						
	MOTOROLA BOND PROCEEDS			4,517,800					
	TOTAL COUNTY CAPITAL EXP		11,123,461	4,902,800	1,163,333	869,693	520,000	90,000	

NO NEED FOR THIS ANY LONGER - ROLL FORWARD IN AUGUST ANYTHING UNUSED